



# UNIVERSITY of SAINT FRANCIS

## VIRTUAL CAMPUS

UNDERGRADUATE AND GRADUATE

COURSE SCHEDULE

SUMMER SESSION I, 2017  
SUMMER SESSION 2, 2017

**This schedule is subject to change. The updated SUMMER 2017 schedule is available in Cougar Connection.**

Cougar Connection can be viewed at [www.sf.edu](http://www.sf.edu); click on the *USF Links* link; Click on the *Cougar Connection* link. Log in with your USF network username and password. Click on the *STUDENTS Tab*. Click on the *ACADEMIC INFORMATION* link. Click on the *Course Search* link.

FEBRUARY 2017

## Summer Term 2017

Session 1: May 8 – June 30

Session 2: July 3 – August 25

Students have two ways to register for classes. Registration can be completed from any computer with Internet access (anywhere in the world) on *Cougar Connection*; or a student may register by contacting the academic advisors Michelle Kuhlhorst, Brooke Corley, or Kyle Richardson during normal business hours at (260) 399-7700 or by email.

### Web Registration Instructions

A student must have a USF network login (username and password) to use web registration. Please use the following steps:

1. Review the course schedule located on the USF homepage at [www.sf.edu](http://www.sf.edu) (behind the *USF Links*) in Cougar Connection. Login with your USF network username and password. Use the *Course Search* link (do not use the *Add/Drop Courses* link). Select the desired courses for your program, and click the *ADD COURSES* button to register.
2. If you want to register on the web but want to walk through it with some assistance, please contact the academic advisors Michelle Kuhlhorst, Brooke Corley, or Kyle Richardson, during normal business hours at (260) 399-7700 or by email.
3. You can also register on the web with assistance by contacting the Registrar's Office during normal business hours at (260) 399-8061.

### Additional Registration Information: Registration opens on March 6, 2017

	Deadline to <b>add</b> a course	Deadline to <b>drop</b> a course	Deadline to <b>withdraw</b> from a course (records a final grade of "W" on the official transcript)
Summer First 8-week session	May 9 at 11:59pm	May 9 at 11:59pm	June 30 at 11:59pm by contacting your academic advisor by email stating the intent to withdraw
Summer Second 8-week session	July 4 at 11:59pm	July 4 at 11:59pm	August 25 at 11:59pm by contacting your academic advisor by email stating the intent to withdraw

- New students must complete the admission process before registering.
- Registration will not be permitted until all holds are cleared. Holds on students'

accounts are displayed on Cougar Connection.

- Registration changes that result in an adjustment to the student's account will be made according to the Refund Policy.

## Tuition & Fees

2016-17

Tuition per semester hour for undergraduate	\$420
Tuition per semester hour for graduate	\$475
Prior Learning Assessment fee per credit hour	\$75

## Payment Procedures

Session	Payment due in the Business Office no later than:	Date that students with an account balance not covered by released financial aid will be assessed a late payment fee of \$50:
Summer	May 5, 2017	May 6, 2017

## STUDENT ACCOUNT REGISTRATION AGREEMENT

All students who register, by doing so, agree to the following policies:

### COURSE REGISTRATION

- Students are responsible for planning an academic program that meets current requirements, including the required sequencing of classes.
- Students are responsible for consulting with the advisor before they register for classes to insure that courses meet a program requirement or elective.
- Students are responsible for the actions taken to register for courses, to drop courses, or add courses. This includes actions taken by registering on the web or in person at the Registrar's Office.

### BILLING AND PAYMENT PROCEDURES

- Billing statements will be mailed to the student's legal/permanent address maintained by the Registrar's Office.
- Payment of any balance not covered by released financial aid at the start of the academic term is due in the Business Office by the published due date.

- After this due date, students with a past due balance will be assessed late payment fees.

#### UNPAID PAST DUE STUDENT ACCOUNT BALANCES

- Continuing unpaid past due balances are subject to late payment fees and penalty or interest.
- Students are responsible for any and all collection costs and attorney fees associated with the collection of unpaid balances.
- Student accounts will be assessed a 25% collection fee on the unpaid account balance prior to being turned over to a collection agency.

#### FINANCIAL AID

- Students are responsible for notifying the Office of Financial Aid when the credit hours enrolled does not correspond to the enrollment status indicated on the Financial Aid Award Notification.
- Students dropping or withdrawing from courses should notify the Office of Financial Aid to determine if this action requires an adjustment to the student's financial aid funding.
- Students are responsible to reply to request for additional information in a timely fashion.

An incomplete financial aid file will result in a delay of financial aid funding being processed and applied to the student's business office account.

- Students must have a completed Free Application for Federal Student Aid (FAFSA) on file with the Office of Financial Aid to be reviewed for financial aid eligibility.

I understand that it is my responsibility to make sure that I fulfill all requirements in the Financial Aid Office so that aid and loans may be applied to my account at the start of the academic term. I understand and agree to the assessment of late payment fees, penalty or interest, and collection costs for unpaid past due balances. I understand and agree to abide by all the policies stated in this document.

I hereby agree that my Title IV funds (Federal Loans, Pell Grant, FSEOG Grant, Perkins Loan, etc) may be used to pay any charges from the University of Saint Francis.

#### Disclosures

*In its employment practices, selection of students, and administration of all programs, the University of Saint Francis maintains a policy of nondiscrimination regarding age, race, creed, gender, disability, or national origin.*

*The University of Saint Francis reserves the right to cancel classes if enrollment is below the minimum number of students.*

#### Textbooks

*A link to textbook information is available on the internet Course Schedule at My Cougar Connection (<https://ecampus.sf.edu/ics>).*

# UNIVERSITY OF SAINT FRANCIS COURSE SCHEDULE

Academic Year 2016-2017

Campus: Virtual Campus

SUMMER 2017 - Full Term

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## NURSING-ASN, BSN, MSN

NURS 443 01 B APP PROF NURS EV BAS PR I	1	David R Johnson		23	0
			Web Based		
NURS 445 01 B APP PROF NURS EV BAS PR II	1	David R Johnson		23	0
			Web Based		

# UNIVERSITY OF SAINT FRANCIS COURSE SCHEDULE

Academic Year 2016-2017

Campus: Virtual Campus

SUMMER 2017 - First 8 Weeks

## ACCOUNTING

ACCT 515 01 B	MANAGERIAL ACCOUNTING	3	S S Staff		30	0
				Web Based		

## BUSINESS

BUS 508 01 B	INTRODUCTION TO HEALTHCARE	3	S S Staff		30	0
				Web Based		
BUS 566 01 B	HEALTHCARE ECONOMICS	3	Douglas M Meador		30	0
				Web Based		
BUS 575 01 B	QUANT FOUND FOR DECISION SUPPORT	3	S S Staff		30	0
				Web Based		
BUS 580 01 B	LEADING CHANGE	3	Karen Palumbo		30	0
				Web Based		
BUS 631 01 B	HUMAN RESOURCES MANAGEMENT	3	Karen Palumbo		30	0
				Web Based		
BUS 638 01 B	PROJECT MANAGEMENT	3	S S Staff		30	0
				Web Based		
BUS 639 01 B	OPERATIONS MANAGEMENT	3	Shawn D Ambrose		30	0
				Web Based		
BUS 644 01 B	PRINCIPLES OF MANAGED CARE	3	S S Staff		30	0
				Web Based		
BUS 680 01 B	MARKETING PROBLEMS & POLICIES	3	S S Staff		30	0
				Web Based		

## EDUCATION

EDUC 524 01 B	CONTEMPORARY LEARNERS TODAY CLASSRM	3	S S Staff		23	0
				Web Based		
EDUC 606 01 B	INCLUSIVE CONTENT ASSESSMENT	3	S S Staff		23	0
				Web Based		

## ENVIRONMENTAL HEALTH

EHS 610 01 B	ADV TOPICS IN ENVIRONMENTAL STUDIES	3	S S Staff		30	0
				Web Based		
EHS 620 01 B	INTEGRATED GIS-GEOSPATIAL INFO SYS	3	S S Staff		30	0
			PC download required	Web Based		

## ICONNECT

ICON 200 01 B	INTRO TO A VIRTUAL FRANCISCAN EDUC	3	Michelle L Kuhlhorst		23	0
				Web Based		

## NURSING-ASN, BSN, MSN

NURS 390 /01 B	PRIN PRIOR LEARNING ASSESSMENT	3	Allison V Sabin		23	0
				Web Based		
NURS 420 01 B	EVIDENCE-BASED NURS PRACT APP STATS	3	Stephanie J Oetting		23	0
				Web Based		
NURS 438 01 B	COMM FOCUSED PROFESSIONAL NURSING	2	Allison V Sabin		23	0
				Web Based		

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SUMMER 2017 - First 8 Weeks

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## ORGANIZATIONAL LEADERSHIP

ORGL 533 01 B ORGANIZATIONAL COMM & DIVERSITY	3	Karen Palumbo		30	0
			Web Based		

## PHILOSOPHY

PHIL 323 01 B ETHICS	3	S S Staff		23	0
			Web Based		

## THEOLOGY

THEO 205 01 B PRAYER AND WORSHIP	3	John P Bequette		23	0
			Web Based		

THEO 205 02 B PRAYER AND WORSHIP	3	John P Bequette		23	0
			Web Based		

# UNIVERSITY OF SAINT FRANCIS COURSE SCHEDULE

Academic Year 2016-2017

Campus: Virtual Campus

SUMMER 2017 - Second 8 Weeks

## BUSINESS

BUS 551 01 B	FINANCIAL MANAGEMENT	3	S S Staff		30	0	Web Based
BUS 555 01 B	ETHICS & FRANCISCAN VALUES BUSINESS	3	Karen Palumbo		30	0	Web Based
BUS 589 01 B	EPIDEMIOLOGY FOR HEALTHCARE ADMIN	3	S S Staff		30	0	Web Based
BUS 650 01 B	QUALITY MGMT IN HEALTHCARE	3	S S Staff		30	0	Web Based
BUS 656 01 B	HEALTHCARE COMPL HLTHCAR ADMIN	3	S S Staff		30	0	Web Based
BUS 665 01 B	PROGRAM PLAN, MGMT & EVALUATION	3	S S Staff		30	0	Web Based
BUS 670 01 B	LAW AND ETHICS IN THE BUS ENVIRONM	3	S S Staff		30	0	Web Based
BUS 671 01 B	HEALTHCARE LAW	3	S S Staff		30	0	Web Based
BUS 683 01 B	NONPROFIT FINANCIAL MANAGEMENT	3	Karen Palumbo		30	0	Web Based
BUS 688 01 B	INTERNATIONAL BUSINESS	3	S S Staff		30	0	Web Based
BUS 690 01 B	BUSINESS POLICY/STRATEGY	3	S S Staff		30	0	Web Based
BUS 691 01 B	HEALTHCARE POLICY & ADMIN	3	S S Staff		30	0	Web Based
BUS 694 01 B	CAPSTONE PROJECT	3	S S Staff		30	0	Web Based

## ECONOMICS

ECON 565 01 B	MANAGERIAL ECONOMICS	3	Douglas M Meador		30	0	Web Based
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## EDUCATION

EDUC 525 01 B	COLLABORATIVE CLASSRMS AND SCHOOLS	3	S S Staff		23	0	Web Based
EDUC 607 01 B	METHODS FOR SECONDARY INSTRUCTION	3	S S Staff		23	0	Web Based

## ENVIRONMENTAL HEALTH

EHS 625 01 B	APPLIED STATISTICS ENVIRON STUDIES	3	S S Staff		30	0	Web Based
EHS 630 01 B	SITE EVALUATION & REMEDIATION	3	S S Staff		30	0	Web Based
EHS 660 01 B	PROFESSIONAL PORTFOLIO	1	S S Staff		30	0	Web Based



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SUMMER 2017 - Second 8 Weeks

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**NURSING-ASN, BSN, MSN**

NURS 242 01 B	SPIRITUALITY IN HEALTCARE	3	Nancy Gillespie	Web Based	23	0
NURS 250 01 B	HISTORY OF NURSING	3	Jennifer J Richard	Web Based	23	0
NURS 309 01 B	CRITICAL CARE NURSING OF ADULTS	3	Amber M Yoder	Web Based	23	0
NURS 410 01 B	PROFESSIONAL NURSING CONCEPTS II	2	Amber M Yoder	Web Based	23	0
NURS 432 01 B	NURSING INFORMATICS	3	Sonia R Strevy	Web Based	23	0
NURS 480 01 B	SYNTH LEARN PROF ROLE DEV	3	Lorene R Arnold	Web Based	23	0

**ORGANIZATIONAL LEADERSHIP**

ORGL 690 01 B	CAPSTONE: SENIOR PROJECT	3	S S Staff	Web Based	30	0
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